



***SENOIA POLICE DEPARTMENT
MEMORANDUM***

To: Harold Simmons
City Manager
Cc: Mayor and Council
From: Chief J. E. Edens
Date: July 13, 2021
Reference: Request for New Officer Position

I am seeking approval to add a new full-time officer /employee at the Police Department to be assigned as a School Resource Officer (SRO) at the Charter School. This addition is NOT a budgeted item for the 2021 Budget.

BACKGROUND

We have been working with the Charter School since 2018 trying to find a way for the Charter School to partner with the city to add an Officer that could be assigned to the Charter School as a School Resource Officer, and we have accomplished that goal. We were just informed in a meeting towards the end of June that the Charter School wanted to move forward with an SRO and their funding was available for this upcoming school year 2021-2022. The Charter School will have an estimated 820 Students and 90 Staff on campus this school year.

DUTIES AND RESPONSIBILITIES OF THE SRO

- Safety and Security of Students, Staff and Visitors
- Campus Security during school hours
- Traffic Control during school hours
- Security during any afterhours school events
- Educational Presentations for Select Classes throughout the school year
- Any other duties as assigned
- SRO will serve as a Patrol Officer when school is not in session

FUNDING / FUTURE BUDGET IMPACT

As previously stated, the Charter School and the City will share the funding for the position. The costs incurred for a new full-time position with the Police Department breaks down as follows;

- Salary - \$40,500.00 Annually
- Benefits - \$15,250.00 based on current rates which includes FICA
- Uniforms and Equipment - \$7,500.00 (Initial Investment) with future replacement as needed

FINANCIAL RESPONSIBILITY

The Charter School has committed to paying \$35,000.00 annually for the Officer's Salary and will also provide up to a 3% cost of living adjustment to their committed funding annually as requested by the City. The City will be responsible for the remaining \$5,500.00 Annual Salary, full time employee benefits, uniforms and equipment, training, and a patrol vehicle. We currently have a vehicle in or fleet that will be used as the SRO Vehicle.

ESTIMATED 2021 BUDGET IMPACT

The estimated 2021 Budget impact is technically unknown and will be based on when we can actually get someone hired. See the estimated 2021 Budget Impact below if the officer could start September 1, 2021:

- Salary - \$1,833.36
- Benefits - \$5,083.36
- Uniforms and Equipment - \$7,500.00
- Lettering for SRO Vehicle - \$315.00
- **Total 2021 Impact - \$14,731.72**

In closing, this is a much-needed addition to the Police Department as we make every effort to stay ahead of the curve so to speak. In today's world we need to have a uniformed Officer, on campus, that is ready to immediately respond to any given situation to help ensure the safety of the school and we appreciate Teresa Ellison and the Senoia Charter Academy for recognizing the need. As always Thank you all in advance for your consideration with this matter!!