

# Dorinda Macaluso Hilbun

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**SUMMARY OF QUALIFICATIONS:** Obtained a **Bachelor of Arts** degree from Louisiana State University majoring in Liberal Arts with a concentration in Art History and minor in Italian. More than **35 years cumulative experience in management and marketing** and **six years experience in the museum field** culminating in the following proficiencies:

## Curatorial:

- **Museum-** Registered new acquisitions and loans to the collection for the Old Governor's Mansion. Maintained inventory and cataloging of the collection. Supervised the preservation and maintenance of the historic building. Provided support to the docents and staff.
- **Historic grounds & museum-** Supervised a staff of thirteen and contract employees on a daily basis to maintain and secure four historical structures-grounds, furniture, decorative arts, and educational collection at Magnolia Mound Plantation. Supervised cataloguing, research, inventory, record keeping, interpretation of collections, as well as volunteer docent development, training and recognition.

## Management:

- **Museum-** Achieved a highly responsible position as a caretaker and public educator of Magnolia Mound Plantation, a historic house museum. Served as principal administrator and manager of the AAM accredited museum, prepared yearly budgets, staffing, and a program development directed toward the preservation and promotion of the historic site.

## Public/Community Relations:

- **Museum public relations-** Performed program development including but not limited to activities such as special events, educational interpretive programs, corporate events, day camps, and acted as liaison with special committees related to Magnolia Mound Plantation. Supervised plans for and interaction with various media representatives including print, TV, and radio
- **Museum community relations-** Acted as community liaison by initiating personal contacts and made speeches to community leaders, organizations and groups in the community for development of patronage and utilization of Magnolia Mound

