



Special Events  
Permit Application

City of Senolia  
P.O. Box 310  
Senolia, GA 30276  
770.599.3679

### SUMMARY OF EVENT

**EVENT TITLE** Stalwart Productions, LLC.

**DATES REQUESTED:** start 11/7/2020 time: 9:00 AM end 11/7/2020 time: 11:00 PM

Host Affiliation: Stalwart Productions, LLC. (The Walking Dead)  
**Name of Chief Officer of Org:** \_\_\_\_\_  
 Applicant/Contact: Sara Sheets (678) 850-7079  
 Address: 600 Chestlehurst Rd Senolia, GA 30276  
 \_\_\_\_\_  
 Phone: (1) 678-850-7079 (2) 678-723-0230  
 Email: [skaysheets@gmail.com](mailto:skaysheets@gmail.com)

**EVENT TYPE:**

<input type="checkbox"/> Athletic/Tournament	<input type="checkbox"/> Exhibit/Special Attraction
<input type="checkbox"/> Festival/Wedding	<input type="checkbox"/> Parade/Procession/March
<input type="checkbox"/> Concert/Performance	<input type="checkbox"/> Farmer/Outdoor Market
<input type="checkbox"/> Run/Walk/Bike	<input type="checkbox"/> Fundraiser
<input checked="" type="checkbox"/> Other: <u>Television show</u>	

**ACTIVITY DESCRIPTION:** We would like to preform ITC on Pylant and the Pylant/ Gin/ Andrews Pkwy Intersection. We would also like to close the SE curb lane for set parking for filming. There will be simulated gun fire in one scene during the day.

**MARK ALL THAT APPLY:**

<input type="checkbox"/> Alcohol	<input type="checkbox"/> Signage/Banners	<input checked="" type="checkbox"/> Amplified Sound/Music
<input type="checkbox"/> Tents/Canopies	<input type="checkbox"/> Carnival Rides	<input type="checkbox"/> Fireworks/lasers
<input type="checkbox"/> Pond/Lake	<input type="checkbox"/> Portable Restrooms	<input checked="" type="checkbox"/> Generators/Electricity
<input type="checkbox"/> Trash/Recycling	<input checked="" type="checkbox"/> Road Closing/lane	<input type="checkbox"/> Transportation Shuttle
<input checked="" type="checkbox"/> Police	<input type="checkbox"/> Cones/Barrels/Barricades	<input type="checkbox"/> Vendors/Concessions
<input type="checkbox"/> Fire/Ems	<input type="checkbox"/> Inflatable Recreation	<input type="checkbox"/> Crowd Control

**\*\*All proposed road closings shall be approved by the Mayor and Council at least two months prior to the event. If approved, all affected addresses shall be notified at least 2 weeks prior to the event.\*\***

**LOCATION TYPE:**  
 City Facility (select from right)  
 Residential  
 Commercial/Industrial

**CITY FACILITY:**

<input type="checkbox"/> Marimac Lakes Park	<input type="checkbox"/> Seavy Street Park
<input type="checkbox"/> Public Streets/Right of Way	<input type="checkbox"/> Multi-Use Trails
<input type="checkbox"/> City Hall/Parking Lot	<input type="checkbox"/> Barnes St. Parking

**ADMISSION:**  Public (no cost)  Tickets/Entry Fees  Registration (Pre and at event)  Private

## SIGNAGE

Temporary signs are permitted for approved special events. Signs cannot be placed in the medians or right-of-ways within the City. A detailed sign plan, including the size and proposed locations of the signs should be provided as an attachment to the site plan.

**It is not permitted to mark the roadway in any way or for any purpose.**

## ENTERTAINMENT AND RELATED ACTIVITIES

Check all that apply:

- |  |  |
|--|--|
| <input type="checkbox"/> Music                             | <input type="checkbox"/> Amplification         |
| <input type="checkbox"/> Electricity (describe Amps below) | <input type="checkbox"/> Inflatable Recreation |
| <input type="checkbox"/> Live Animals                      | <input type="checkbox"/> Amusement Rides       |
| <input type="checkbox"/> Tents/Canopies                    | <input checked="" type="checkbox"/> Other      |

Provide a Complete Description: Filming for a TV Series. Simulated gunfire

\_\_\_\_\_

\_\_\_\_\_

## TENTS AND CANOPIES

Setup: Date \_\_\_\_\_ Time: \_\_\_\_\_ Pickup: Date \_\_\_\_\_ Time \_\_\_\_\_

Tent Company: Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Phone Number \_\_\_\_\_

Tent/Canopies shall be shown on your proposed site plan

## PORTABLE RESTROOMS

You are required to provide portable restroom facilities at your event unless you can substantiate the sufficient availability of facilities in the immediate area of the event that will accommodate the size of spectators and participants.

Number of regular portable toilets: 1 Number of ADA portable Toilets: \_\_\_\_\_

Sanitation Company: Name: Crew Thrones \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

Portable restrooms shall be shown on your proposed site plan.

## SANITATION

- Yes  No Will the organization provide trash cans?  
 Yes  No Will the organization empty all public trash cans at the end of the event?  
 Yes  No Will the organization provide a dumpster for the event?

Sanitation Company: Name: Junkit GA  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Please describe your clean up and removal of waste, recycling and garbage during and after the event: All Crew and set Trash will be cleaned up upon wrap out

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sanitation plan shall be displayed on your site plan.

## PARKING AND SHUTTLE PLAN

Number of parking spaces needed: \_\_\_\_\_  
Amount of parking at the facility: \_\_\_\_\_  
Parking needed outside facility: \_\_\_\_\_

Describe parking plan: Alexandria Parking

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Include parking plan in site plan.

Include other parking arrangements and agreements.

## SITE PLAN CHECKLIST

A clear and clean copy of the site plan shall be submitted with the application. Applicant should consider:

- |   |   |
|---|---|
| <input type="checkbox"/> Name of event              | <input type="checkbox"/> Sound equipment                            |
| <input type="checkbox"/> Adjacent Streets           | <input type="checkbox"/> Communication facilities                   |
| <input type="checkbox"/> Assembly area              | <input type="checkbox"/> Lighting                                   |
| <input type="checkbox"/> Route to be traveled       | <input type="checkbox"/> Generators/electric supply                 |
| <input type="checkbox"/> Detour plan                | <input type="checkbox"/> signage                                    |
| <input type="checkbox"/> Parking                    | <input type="checkbox"/> trash receptacles/dumpsters                |
| <input type="checkbox"/> Restrooms/portable toilets | <input type="checkbox"/> Event vehicles (that remain through event) |
| <input type="checkbox"/> Tents/canopies             | <input type="checkbox"/> Barricades/cones/crowd control barriers    |
| <input type="checkbox"/> Medical treatment facility | <input type="checkbox"/> Inflatables                                |
| <input type="checkbox"/> Food Vendor/cooking area   | <input type="checkbox"/> Stage/platform                             |
| <input type="checkbox"/> Water supply               | <input type="checkbox"/> Other event components                     |

## ALCOHOL

The sale or consumption of alcoholic beverages is prohibited during the special event unless a separate alcoholic beverage special event permit is obtained.

Yes  No Does your event involve the use of alcohol?

If yes, please describe the security plan to ensure the safe sale and distribution of alcohol at the event:

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## FOOD & CONCESSIONS

Yes  No Does the event include food concessions?

Yes  No Will food be cooked or prepared in the event area? Describe heat source.

Yes  No Will food vendors be at the event? List them.

Usual Alexandria Filming Set up

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## SECURITY PLAN

Please describe your security plan including crowd, vehicle, and pedestrian control, internal security. (attach a complete plan if necessary)

ITC Pylant St and Pylant/ Gin/ Andrews Pkwy Intersection. We would also like to request a SE Curb lane closure for working trucks

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Any road closings and detour plan have to be approved by the Mayor and Council. A volunteer or police officer shall be stationed at each closed intersection. Proper instructions and communications shall be provided. If it is determined that off-duty officers are necessary, please contact the Chief of Police to determine number of officers necessary. Each officer is **\$35 per hour with a minimum of 4 hours**. An additional **\$10** is payable to the City for the vehicle. Payment shall be made directly to the officer. Event shall provide evidence of workers comp insurance.

If a private security company is used, provide the following:

Company Name: RMA

## PUBLIC WORKS

Public works staff can be available for extra-duty assignments. Staffing and availability is at the discretion of the Public Works Director. Please contact the Senoia Public Works Director to make nature of the duty and make arrangements. Each public works staff is **\$25 per hour with a minimum of 4 hours. Additional charges may be required for equipment and vehicles.** Payment shall be made directly to the worker(s) assigned to the event. Event shall provide evidence of workers comp insurance.

## LIFE SAFETY PLAN

Yes  No Will the event employ a first aid provider?  
 Yes  No Will the event require assistance of Coweta County EMT/Fire Department?

Please describe your medical plan including communication plan and types of medical resources at your event.

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Please contact Coweta County Fire Department for availability of EMT/Fire Department assistance.

## INSURANCE REQUIREMENTS

Before the application can be accepted as complete, applicant/sponsor shall provide proof of commercial general liability insurance or event insurance that names, as also insured, **City of Senoia, P.O. Box 310, 80 Main Street, Senoia, GA 30276**, with a waiver of subrogation in regards to workers compensation. Insurance coverage must be maintained for the duration of the event including setup and cleanup dates.

**CLASS III INSURANCE REQUIREMENT: \$1,000,000 MINIMUM**

If alcohol is served, additional insurance may be necessary.

## VOLUNTEERS

Yes  No Does the event plan to use volunteers to work the event.  
Describe service the volunteers will provide:

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Each person must be clearly identified as a volunteer. No volunteer shall be assigned a duty that he/she is not able to perform. Volunteers at closed intersections shall wear bright neon vests or t-shirts. Such volunteers are only to give instructions to travellers on how to safely detour around the event.

APPLICATION FEE

Must be submitted with application fee.

\$100 – less than 500 Participants

\$200 – more than 500 Participants

Amount included with Application:  
\_\_\_\_\_

**APPLICANT’S AFFIDAVIT**

I, applicant or authorized representative, agree to indemnify, hold harmless, and defend the City of Senoia, GA against all liability and expenses, including reasonable attorney fees, arising out of claims in connection with this event.

The applicant and/or organization agrees to investigate, handle, respond to, provide and/or defend any claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

In any case in which such indemnification would violate any applicable legal prohibition, the foregoing provision concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees.

This agreement shall be terminated by either party by providing written notice of its intent to terminate said relationship.

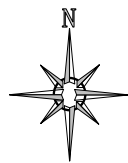
The permit may be cancelled by the Chief of Police at any time with or without cause.

I, applicant or authorized representative, have read and understand the contents of this application. The information contained herein and attached is complete and true, current and correct to the best of my knowledge. Providing false information shall void the application and cancel the event.

\_\_\_\_\_*Sara K. Sheets*\_\_\_\_\_ Location Manager\_\_\_\_\_. \_\_\_\_\_ 9/23/2020\_\_\_\_\_  
Signature Title Date

**IF ROAD CLOSURES ARE REQUESTED OR IF BUSINESS LICENCE OR PERMITS MUST BE VERIFIED THE PERMIT MUST BE SUBMITTED A MINIMUM OF 8 WEEKS PRIOR TO THE EVENT TO ALLOW TIME FOR MAYOR AND COUNCIL APPROVAL. ALL OTHER REQUESTED MUST BE SUBMITTED 2 WEEKS PRIOR TO THE EVENT.**

The information included herein has been reviewed by the City Manager. The permit has been:  
\_\_\_\_\_  
Approved \_\_\_\_\_ City Manager Signature \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
Denied: Reason: \_\_\_\_\_  
\_\_\_\_\_



**Legend**

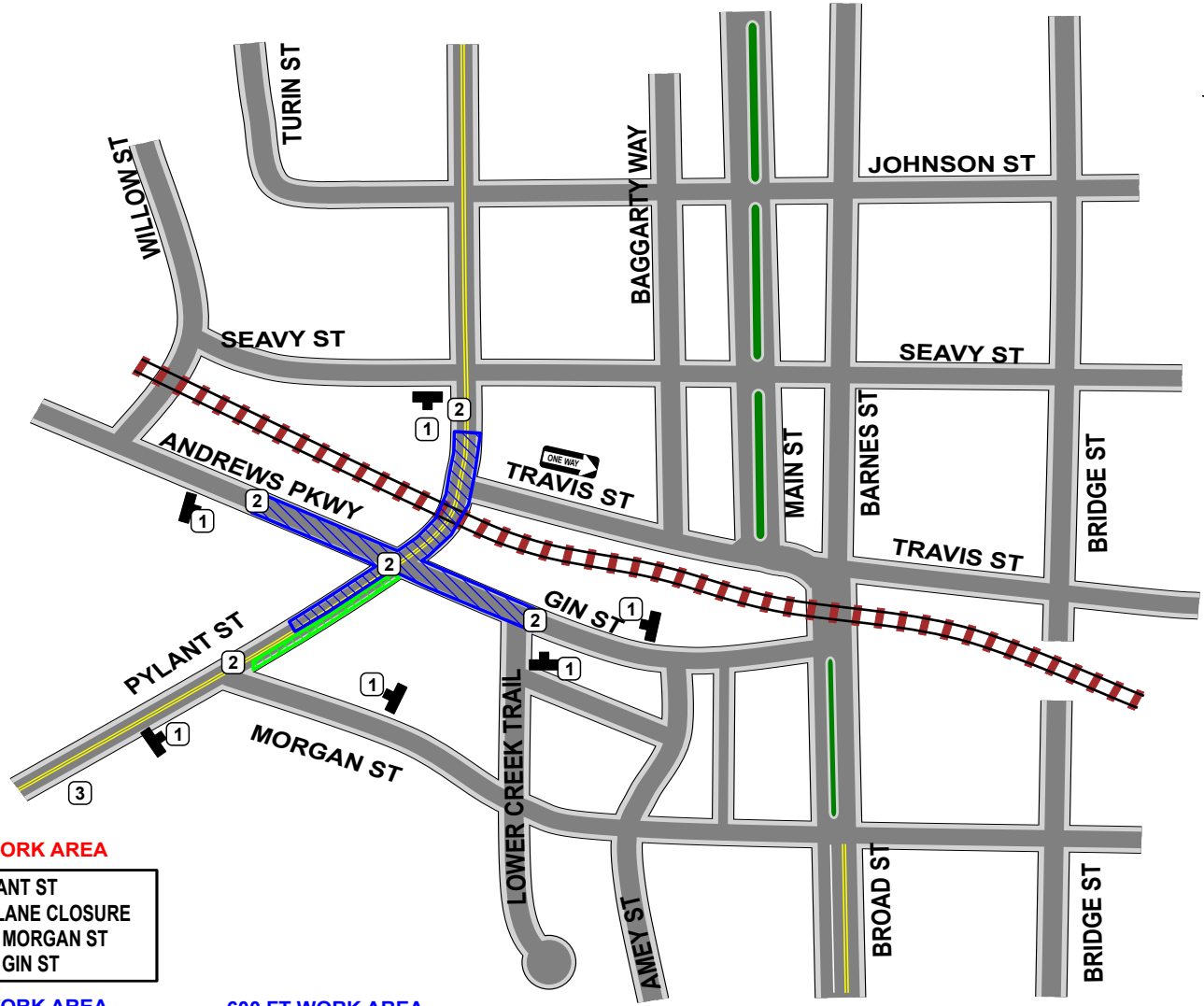
- ITC Traffic
- Lane Closure

ROAD WORK AHEAD  
 BE PREPARED TO STOP  
 WORKER

1  
 POLICE OFFICER  
 VMS BOARD  
 2  
 3

**NOTE:**

- Plans not to scale. Actual site conditions may affect placement and spacing of traffic control devices and advance warning signs.
- Contractor will maintain accessibility to driveway at all times.
- All traffic control shall conform to the 2009 MUTCD and Georgia DOT Standards.



**600 FT WORK AREA**

PYLANT ST  
EAST CURB LANE CLOSURE  
BETWEEN MORGAN ST  
AND GIN ST

**570 FT WORK AREA**

PYLANT ST  
ITC TRAFFIC  
BETWEEN MORGAN ST  
AND SEAVY ST

**250 FT WORK AREA**

ANDREWS PKWY  
ITC TRAFFIC  
BETWEEN WILLOW ST  
AND PYLANT ST

**600 FT WORK AREA**

GIN ST  
ITC TRAFFIC  
BETWEEN AMEY  
AND PYLANT ST

STALWART FILMS, LLC  
"THE WALKING DEAD"  
600 Chestlehurst Rd  
Senoia, Georgia 30276  
OFFICE: 678-723-0230 FAX: 678-723-1001

SAFETY SIGNAL CO., INC.  
P.O. BOX 488  
UNION CITY, GEORGIA 30291  
OFFICE: 770/964-3181 FAX: 770/964-4005  
Drawn by: CT White Date: 04-15-15

REV 2  
09-30-20

STALWART FILMS, LLC.  
C/O RALEIGH STUDIOS – ATLANTA, GA  
600 CHESTLEHURST RD.  
SENOIA, GA 30276  
LOCATIONS OFFICE – 678.723.0230

Monday October 26<sup>th</sup>, 2020,

Dear Residents and Businesses near Pylant St,

Stalwart Films, LLC, with the support of the Georgia Film, Music and Digital Entertainment Office, and City of Senoia, is planning to obtain permission to film scenes for an AMC television drama series in your area on **\*\*\*Monday, November 2<sup>nd</sup>, 2020 \*\*\* between the hours of 11am and 7pm and \*\*\*Saturday, November 7<sup>th</sup>, 2020\*\*\* between the hours of 10am and 10pm.**

Due to the complexity of the scenes, it will be necessary for the safety of the public and the crew to perform traffic control as follows:

- Intermittent traffic control on Pylant St, between Morgan St and Seavy St.
- East Curb lane closure on Pylant St, between Morgan St and Gin St.
- Intermittent traffic control on Andrews Parkway/Gin St, between Seavy St and Baggarly Way.
- Intermittent traffic control on Travis St between Pylant St and Broad St.

If you reside or work near our closure you will be able to access your property, but may experience a small delay or be redirected around filming.

We will have detour signs and the assistance of off-duty City of Senoia Police Officers, to ensure the proper flow of traffic while our work is in progress.

We appreciate the opportunity to actively work in your community. In the event that you have any questions or concerns, please feel free to contact the Locations Department at 678-723-0230.

Sincerely,

Sara Sheets  
Co-Location Manager

Afton White  
Key Assistant Location Manager  
(818) 935 0290  
locationsaftonwhite@gmail.com

***This information is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, re-transmission, copying, dissemination, or other use of this information by persons or entities other than the intended recipient is prohibited.***