

Overview Utilities

Accounts

Utilities

CLICK ON THE  
CALENDAR. THIS WILL  
TAKE YOU TO YOUR  
SCHEDULED PAYMENT  
DETAILS.



Utility -

AMOUNT DUE

Due on 09/15/23

\$ AMOUNT DUE

+ Add Account

ADD TO CART

AUTOPAY

News and Information

Thank you for choosing to use our online payment system.

Go Paperless

Sign up for paperless billing and get email  
notifications for new bills sent to your inbox.



## Auto Payment Details

Account: [REDACTED]

Utility: [REDACTED]



**THERE SHOULD BE ONLY ONE LISTED. THE  
ONE HIGHLIGHTED IS THE CORRECT  
VERBAGE YOU SHOULD SEE.**

 [Printable Bill History](#)

Payment Type	Amount/Threshold Amount	Schedule	Status
Recurring	\$218.86	Recur on day 15 of every 1 month(s) forever.	Active
Recurring	\$218.86	Recur on day 15 of every 12 month(s) for a maximum of 36 occurrences.	Active
Recurring	\$218.86	Recur on day 15 of every 12 month(s) forever.	Active



**THE BOTTOM TWO ARE  
INCORRECT AND NEED TO EACH  
BE DISABLED AND DELETED.**



YOU WILL NEED TO DISABLE,  
LEAVE THE PAGE, AND GO BACK  
IN TO CLICK DELETE AS WELL.

# Configure an Auto Payment

Payment

Review

Thank You

Please note that by setting up an auto payment you are authorizing us to use your credit card information for processing it.

## Configuration

☐ Scheduled ☒ Recurring

☒ Notify before processing

Notify  day(s) before processing the payment

## Recurrence Schedule

Recur on day  of every  month(s) at

Start Date  ☒ None

☐ End Date

☐ End after  occurrences

Payment

Account

Type

Utility

Address

Number

ACCT #

It can take up to 24 hours for payments to appear online.